

[County Government Letterhead]

.GOV Domain Registration
c/o Verisign, Inc.
12061 Bluemont Way
Reston, Virginia 20190

Dear Domain Manager:

As [County Commissioner (or equivalent highest-ranking elected county official)] for [county name, state name], I formally request that authority over the [xxxxx.gov] second-level domain name be delegated to [county name, state name].

I attest that I am the highest-ranking official for [county name, state name] {OR} have signing rights and can act on behalf of the [title of the highest-ranking elected official] for [county name, state name]. By requesting this domain name, I acknowledge that I will be responsible for payment of the annual \$125 .GOV domain name fee. In addition, I will insure the website content of the requested domain name conforms with the .GOV website content policy.

This domain name will be used for [purpose].

The use of this domain is consistent with the County of [county name] Internet policy.

The following individuals will be listed as POCs for [xxxx.gov].

Administrative Point of Contact (POC)

Mr./Ms. first name, last name

Title

Address

Phone/fax number

Email address

Billing Point of Contact (POC)

Mr./Ms. first name, last name

Title

Address

Phone/fax number

Email address

Technical Point of Contact (POC)

Mr./Ms. first name, last name

Title

Address

Phone/fax number

Email address

Thank you for your assistance in this matter.

Sincerely,

[Signature]

[Name]